



## Mobile Unit Request Form

Today's Date \_\_\_\_\_

Organization: \_\_\_\_\_

Contact name: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Organization mailing address: \_\_\_\_\_

Name & location  
of event: \_\_\_\_\_

Date & time  
of event: \_\_\_\_\_

Number of people expected: \_\_\_\_\_

Proceeds to benefit: \_\_\_\_\_

Description of event: \_\_\_\_\_

Is product being sold to the public or paid for by a private party? \_\_\_\_\_

Will other food vendors be present? If yes, what types? \_\_\_\_\_

\_\_\_\_\_

Vendor fee? (amount) \_\_\_\_\_



## Mobile Unit Request Form (con't)

### LOGISTICAL INFORMATION

Please provide the following logistical information about your event. If information is to be determined, please list "TBD". All logistical information must be provided two-weeks prior to the event.

On site contact and cell phone: \_\_\_\_\_

Load-in date & time: \_\_\_\_\_

Load out date & time: \_\_\_\_\_

If multi-day event, will there be event security present overnight? Hours? \_\_\_\_\_

Once we have loaded-in, will we be able to resupply via small truck if necessary? \_\_\_\_\_

If so, when? \_\_\_\_\_

Once loaded in, will we be able to move the mobile unit if necessary? \_\_\_\_\_

Will staff need parking permits? \_\_\_\_\_ If yes, how and when will we receive them? \_\_\_\_\_

Are there any restrictions as to what we can and cannot sell? \_\_\_\_\_ If so, what? \_\_\_\_\_

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Please return form to:

Christie Davis- Grotto Pizza  
20376 Coastal Highway  
Rehoboth Beach, DE 19971  
Fax (302) 227-4566